

Job description

Department: Operations
Job title: Trainee Mortgage Executive
Reporting to: Mortgage Manager

About RAW Capital Partners

RAW Capital Partners is a specialist lender and boutique asset management business based in Guernsey.

We currently operate in a specialised segment of the mortgage market where we can source high-quality opportunities that others overlook. We provide secured lending against UK property, primarily to non-UK resident individuals purchasing buy-to-let property.

Meanwhile, we provide our investors with attractive and consistent risk-adjusted returns, a high level of capital security, and fee transparency. It is our aim to grow the fund's assets under management while continuing to provide investments that perform as investors expect.

What will you be doing?

As a Trainee Mortgage Executive, you will have the opportunity to develop your career in financial services while contributing to the smooth, timely and accurate execution of our core operational processes. Working closely with experienced colleagues, you will receive on-the-job training and support to grow your skills and expertise, setting you on a path toward future growth within the organisation.

Your role will include:

- **Learning core processes:** Gaining hands-on experience in managing mortgage transactions, including renewals, repayments, and other related tasks.
- **Collaborating with teams:**
 - Work closely with experienced team members to understand processes and support their day-to-day operations.
 - Work closely with colleagues across the wider business to ensure a joined-up and responsive client journey, contributing to team and organisational success.
- **Documentation review:** Helping to review documentation, compiling summaries, and learning how to submit findings to the Credit Committee.
- **Delivering excellent client service:** Acting as a first-line contact for client queries, providing timely, accurate and professional responses across all communication channels.

Throughout your journey, you will be mentored by experienced team members and have opportunities to develop the technical and interpersonal skills needed to grow into a fully independent role.

In recognition that the value of a person is greater than the roles and responsibilities set out in their job description, we encourage all staff to bring their unique values, characteristics and skills to contribute to the furtherance and fulfilment of the organisation's goals in whatever way they wish.

Key skills and experience

We are looking for candidates who:

- Possess strong attention to detail and excellent organisational skills.
- Communicate clearly and work well within a team.
- Enjoy a busy working environment.
- Are proactive and adaptable to new challenges.
- Are eager to learn and grow within a professional financial environment.

Previous experience in financial services or lending is not required, but a positive attitude, a willingness to learn, and a genuine interest in operations and lending are essential.

Key outcomes

As you develop in the role, your contributions will help ensure:

- high levels of service for customers and counterparties
- accurate and secure property transactions
- compliance with all appropriate rules and regulations

Salary & Benefits

- Competitive salary
- Discretionary bonus
- Contributory pension scheme
- 25 days' annual leave
- Support for professional qualifications
- Staff healthcare